



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Downton Parish Council		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	downtonparishclerk@tiscali.co.uk
<b>Organisation type</b>	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Skate Park for Young People in the Moot Lane Recreation Ground, Moot Lane, Downton - Contribution towards the build and towards an Archaeological Watching Brief on an Ancient Monument Site		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to build a low maintenance concrete skate park with a size of 23m x 10.5 m in the Moot Lane Recreation Ground in Moot Lane, Downton. The aim is to provide a dedicated site for outdoor physical activity for use by the young people of the parish who use skateboards, scooters and bmx bikes. The riding of BMX bikes is a very popular activity in Downton. The Parish Council is keen to create a safe/interesting environment which will attract young people and deter them from causing a hazard to drivers and pedestrians and from using other unsafe areas of the village.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Southern Wiltshire Area		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> 2010/11	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> 2010/11	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Moot Lane Recreation Ground
<b>When will your project take place?</b>	Spring 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	<p>Downton Parish Council carried out a survey of the young people of the parish by placing questionnaires in the schools and at the youth club to seek the young people's views about what play equipment they would most like to see installed in the parish. Forty percent of the 112 responses requested a skate/bmx park.</p> <p>The skate park will provide considerable benefit to the community because it will provide a lot of the young people with a facility they really want. It will be an outdoor activity which is healthy, sociable and safe and will enable parents to feel reassured that their children are in one place rather than cycling/skateboarding in dangerous places around the village.</p> <p>The village will also be a safer place for other residents because the young people will not be riding their bikes/skateboards all over the village.</p>
<b>How many people will benefit from your project?</b>	1500 and more in the longer term
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  Please provide a reference/page no.	<p>Crime and Community Protection</p> <p>No. 28</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<p><b>Any other information about your project.</b> The funds are made up as follows:</p> <p>Downton Parish Council R2 funds - £38,400 Trafalgar School at Downton - £1,500 Cuckoo Fair - approx £3,000 Fundraising by young people £500</p> <p>Total so far £43,400 A final design has been agreed and we are estimating that the project will cost between £47-50K to implement.</p> <p>Part of the Area Board funds will be put towardsnt to an Ancient Monument (The Moot) and an archaeological watching brief is a requirement made by English Heritage before any construction work can be carried out.</p>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From future Precept/R2

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We plan to conduct a survey of the young people once the skate park has been installed.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: April	Year: 2011
A - Total income:	£44156	
B - Minus total expenditure:	£41344	
Surplus/deficit for year: (A minus B)	£2812	
Free reserves currently held:	£5000	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Archaeological Watching Brief	£1,950	Own fundraising/reserves		£
Skatepark Build	£45,000			£
Addit'l costs for bins, signage	£2,500	Parish/town council		£0
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£3,000
	£	Trafalgar School		£1,500
	£	R2		£38,400
	£	Fundraising by young people		£500
<b>Total Project Expenditure</b>	<b>£49,450</b>	<b>Total Project Income</b>		<b>£43,400</b>

<b>Total project income B</b>	£43,400
<b>Total project expenditure A</b>	£49,450
<b>Project shortfall A – B</b>	£6,050
<b>Grant sought from Wiltshire Council Area Board</b>	£5,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	Downton Parish Council

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 05/01/2012

**Position in organisation:** Clerk to the Council

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**